

PRESS HARD - YOU ARE MAKING 4 COPIES
ORDER FORM FOR OUTBOUND MATERIAL HANDLING SERVICES - NOT NEGOTIABLE

INSTRUCTIONS: MUST BE LEGIBLY PRINTED IN INK. COMPLETE ALL SHADED AREAS. RETURN COMPLETED AGREEMENT TO SERVICE CENTER WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

Received (Date/Time)	NUMBER OF SEPARATE SHIPMENTS IN BOOTH: 1 2 3 4 OR MORE	No
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FROM:

Exhibiting Company Name _____ Booth No. _____

Shipping Location (Exhibit Facility) _____ City _____ State _____

Name of Event _____ Date Prepared _____

EXHIBIT TRANSFER SYSTEMS, INC. ("ETS") ASSUMES NO RESPONSIBILITY FOR SHIPMENTS LEFT IN BOOTH BY EXHIBITOR. ALL MATERIALS ARE SUBJECT TO FINAL COUNT AND CORRECTION AT TIME OF ACTUAL REMOVAL FROM BOOTH. EXHIBITOR HEREBY DESIGNATES AND AUTHORIZES ETS 1) TO MOVE ITS MATERIALS FROM BOOTH TO THE POINT OF LOADING ONTO REQUESTED CARRIER AND 2) TO TENDER SHIPMENTS TO CARRIER. ETS RESERVES THE RIGHT TO REROUTE ANY OUTGOING SHIPMENT VIA AN ALTERNATE CARRIER IN THE EVENT THE REQUESTED CARRIER FAILS TO PICK UP THE SHIPMENT BY ESTABLISHED CARRIER CHECK-IN DEADLINE. ETS ASSUMES NO RESPONSIBILITY FOR MISDIRECTED SHIPMENTS AS A RESULT OF OLD SHIPPING LABELS WHICH REMAIN ON CONTAINERS. IT IS EXHIBITOR'S RESPONSIBILITY TO PROPERLY DESCRIBE MATERIALS.

TO:

Consigned to (Ship to) _____

Attention _____

Destination (Street Address) _____

City _____ State _____ Zip _____

METHOD: Air Freight (specify level of service: next day 2nd day deferred)
 Motor Freight Van Line Other _____

CARRIER: (if known) _____

STOP! YOU MUST READ THE BACK OF THIS FORM BEFORE GOING ANY FURTHER.....

I HAVE READ THE TERMS AND CONDITIONS SET FORTH ON THE BACK OF THIS FORM AND I UNDERSTAND THE CONTENTS THEREOF. I HAVE THE AUTHORITY TO BIND THE ABOVE-REFERENCED EXHIBITING COMPANY, WHICH HEREBY ACCEPTS THE TERMS AND CONDITIONS SET FORTH ON BOTH SIDES OF THIS FORM.

PRINT NAME: _____

SIGNATURE OF EXHIBITOR: _____ DATE: _____

CHECKER	NO. PIECES	KIND OF PACKAGE, DESCRIPTION OF ARTICLES, SPECIAL MARKS AND EXCEPTIONS	WEIGHT (Sub. to Cor.)	EXHIBITOR'S INFORMATION
		Crates (Wooden) Exhibition Material KD		
		Cartons (Cardboard)		
		Fiber Cases/Trunks		
		Skids/Pallets		
		Carpets (Color _____) w/ _____		
		Padded Display		
		Machines		
		Miscellaneous (need description)		
		TOTAL		

Exhibit Transfer Systems will not be responsible for any shipping or associated charges.

CHECKERS SIGNATURE
TRAILER NO.
DATE LOADED
TIME LOADED

The agreed or declared value of the property is hereby specifically stated by Exhibitor to be not exceeding _____. This is to certify that the above named articles are properly described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable government regulations.

BILL FREIGHT CHARGES TO:

Exhibitor _____ Attention _____

Permanent Address of Exhibitor: Street _____

City _____ State _____ Zip _____

Exhibitor (Signature) _____ Received in apparent good order , except as noted:

Exhibitor (Print Name) _____ Carrier Name _____ Date _____

Telephone No. (_____) _____ Agent/Driver (Signature) _____

Fax No. (_____) _____ Agent/Driver (Print) _____

This form is to be signed by the Exhibitor and or agent of carrier.